

**Regular Village Board Meeting  
Village of Almena  
April 10, 2018 • 7:00 PM**

President Pro Tempore Rayment called the meeting to order at 7:00 pm.

**Present:** President Pro Tempore Rayment; Trustees: Mausolf, Hellmann, Bohn, Roff, Jensen. Also present: Guests: Mike Pabst, Citizen; Dave Schoonover, CEO of Synergy Coop; Engineers of SEH: Mike Van Gilder and Jerry Dorriot; Public Works Riebe; Clerk-Treasurer Story; Chief of Police Al Gabe; and two citizens.

**Approve Minutes:** Motion: Hellmann/Roff to approve the minutes of the March 13, 2018 Regular Board Meeting. All aye. None opposed. Carried.

**Approve Agenda:** Motion: Bohn/Jensen to approve the agenda of the April 10, 2018 Regular Board Meeting. All aye. None opposed. Carried.

**Public Comments: 1)** President Pro Tempore Rayment announced that Village President Junkans submitted his resignation which is effective immediately. It was determined to go into Closed Session Wis. Stat. §§ 19.85(1)(c) at the end of the meeting. **2)** Dave Schoonover, CEO of Synergy Coop indicated that the old feedmill on Soo Ave will be razed around June 2018. He indicated the lot would be graveled after the demo. Dave indicated that engineers have been contacted and preventative measures for pest control and dust will be in place. The Board indicated they would prefer the debris be hauled away from the site and not simply pushed into the old basement and filled. Chief Gabe requested Synergy to relocate the calcium/lime pile behind the feedmill as it is on railroad property and the village received a complaint about the dust it creates. **3)** Chief Gabe asked if the Commercial Club would consider donating funds towards Al Wournema's fireworks display he sets off at Shadyside Park every 4<sup>th</sup> of July. He indicated last year there was about 75-100 people in attendance and has become a community event. Anyone is welcome to donate to the event. **4)** At the request of Angela Loughan, the Clerk-Treasurer spoke on her behalf regarding a request to the board for a third dog. Angela was not able to make the meeting. The third dog exceeds the two-pet ordinance in the village. Verbal acceptance from her nearest neighbor was obtained by Angela. After review of dog breed, pet ordinance, and kennel license discussion and due to her location on the outskirts of the village boundaries the board moved to approve. Motion: Jensen/Bohn to approve the third dog. One opposed. Carried. The board indicated to the Clerk-Treasurer to draft an

updated ordinance for review at next board meeting to address multiple dogs. If the village establishes a kennel license ordinance then Angela Loughan/Scott Kunkel would be obligated to obtain that license.

**SEH Engineers: Mike Van Gilder & Jerry Dorriot: 1)**

Jerry spoke regarding the wastewater report. The 3<sup>rd</sup> year phosphorous report requires a user fee. The future increase for sewer rates would double. The wastewater treatment plant improvements would be broken down into Task 1 and Task 2. The cost cannot be determined until the plan is implemented, a design has been done, and information obtained. The full remodel of the pond would last 25-30 years. The final report is due June 30, 2018. It was recommended to keep the lagoon. It was built in 1978 and dredged in 2004. The Facility Plan will be implemented in 2018, the design in 1-2 years, and actual construction in 3-4 years. The deadline for completion is 2023. Motion: Mausolf/Hellmann to approve the implementation and SEH agreement for Task 1: \$2,100.00 and Task 2: \$13,600.00. These fees will be spread out not one lump sum. All aye. None opposed. Carried.

**Police Report, Chief of Police Al Gabe: General**

**Report:** An ice shack was broken into but Chief Gabe indicated it was an isolated incident. Drugs at the migrant worker building is a problem. The landlord was contacted and indicated he would take care of the issue. Seneca in Cumberland is establishing a migrant worker building site. A canine demonstration will be May 3<sup>rd</sup>. The Barron County Sheriff Dept took the opportunity to utilize the property at 501 Clinton St S for police tactical training this week before the building is demolished.

**Public Works Report, Jason Riebe: 1)**

Sewer televising was done last year 3,000 ft at .60 cents/ft. There is 5-1/2 miles of sewer pipes in the village. Although they cannot all be done at once Riebe chooses locations likely to have tree roots and other potential leakage problems. Motion: Hellmann/Jensen for 3,000 ft of sewer televising. Carried. **2)** Road Maintenance was discussed. Garfield St needs reviewed especially from Portland to Ashland. Once the thaw is complete a review/drive will be done. **3)** Time off was discussed and noted. **4)** Trucks are still driving on Park Ave regardless of the new signs posted as No Truck Route. The board indicated for the Clerk-Treasurer to draft a letter to send to the companies noted driving on the route.

**Clerk-Treasurer Report: 1)** Approve bills as submitted Check #50114-50173. Motion: Roff/Hellmann for approval of bills as submitted. Carried. **2)** Spring Election went well but low turnout due to weather at 58 voters. Local votes obtained for Village Trustees Bohn: 45, Mausolf 42, Rayment 38. Other votes were reviewed. A citizen indicated interest as an election worker. Motion: Jensen/Mausolf to appoint Eugene Hagedorn as an election poll worker for the remaining elections of 2018. None opposed. Carried. **3)** The auditor report was finalized and presented to the village. Reports were passed to each Board Member as well as the PSC annual report. Per the auditor the village is compliant with no known findings.

**Old Business: 1)** Vanderwyst driveway request off 206 Portland Avenue was reviewed. The dedicated street where the driveway is to go is on village property. After discussion Motion: Mausolf/Roff to approve Vanderwyst to gravel the driveway with specific requirements: a) The village will not maintain it, will not snowplow it, will not grade it, b) the village will not pay nor provide for the gravel, c) Vanderwyst will sign an agreement indicating he will not hold the village liable for any reason while on the property. The Board directed the Clerk-Treasurer to draft an agreement for Vanderwyst to sign. **2)** The rezoning of Rayment property at 300 Clinton St N from Conservancy to C-2 General Commercial was approved by the Plan Commission on 03-28-18. The next step required by zoning/statutes are to send letters out to neighboring properties and a public hearing will be scheduled May 8<sup>th</sup> at 6:00 p.m. The Clerk-Treasurer will post the Public Hearing notice.

**New Business: 1)** The Pabst property at 431 Lulu Ave West request for a property split was approved by the Plan Commission on 03-28-18. The Board reviewed the CSM and after discussion Motion: Roff/Hellmann to approve the Pabst property division as indicated by the Certified Survey Map Parcel No.: 101-8042-50-000. None opposed. Carried. **2)** A Plan Commission workshop is available to commission members. Attendance is voluntary. Motion: Hellmann/Bohn to approve workshop cost of \$15 each member. Carried. **3)** Upcoming dates: Open Book (for citizens to meet with the assessor at the Village Hall if questions from the assessment letter) is April 16, 2018 from 3-5 p.m.; Board of Review: May 9, 2018 5-7 p.m.; Annual Liquor License renewals: May 8, 2018 (if all applications received). If not all received then June 12, 2018. Joint Review Board (for TID/TIF): June 2018 – date/time to be determined with representatives from WITC, BASD, and Barron County. The Clerk-Treasurer will contact

each to establish a date. **4)** Establishment of a Fee Schedule. The Fee Schedule indicates the village current fees. There currently is not one in place and would be beneficial. Upon review of our current fees and proposed fees the Fee Schedule was adopted Motion: Jensen/Bohn to approve the Fee Schedule – Resolution 2018-5. All aye. None opposed. Carried. Resolution 2018-5 will be posted. Upon discussion of the Fee Schedule it was determined that the Picnic License Class B needs modified to indicate a maximum number of events. The board directed the Clerk-Treasurer to draft the modification and represent it at the next board meeting. Tabled. **5)** Two hall tables have met their life span and need replaced. The board directed the Clerk-Treasurer to find a smooth top table and represent it at the next board meeting. Tabled.

**CLOSED SESSION:** Convene into Closed Session pursuant to Wis. Stat. §§ 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. All aye, none opposed. Motion: Bohn/Jensen to adjourn into closed session to consider: Village President Resignation. Roll call: President Pro Tempore Rayment, Trustees Bohn, Roff, Mausolf, Hellmann, Jensen.

**OPEN SESSION:** Motion: Mausolf/Hellmann to reconvene into Open Session. As per discussion in Closed Session Motion: Bohn/Roff to appoint Trustee Rayment as Village President with a unanimous vote. Add President Rayment as check signer at U.S. Bank and remove Junkans. All aye, none opposed. Carried. Motion: Hellmann/Jensen to direct the Clerk-Treasurer to post the Village Board Trustee vacancy whereas the board will review in Closed Session in May any and all applicants for the Trustee seat. All aye. None opposed. Carried.

**Adjourn:** No further business came before the Board. Motion: Hellmann/Jensen to adjourn. All aye, none opposed. Carried.

Ardith Story,  
Village Clerk-Treasurer