

**Regular Village Board Meeting
Village of Almena
July 10, 2018 • 7:00 PM**

President Rayment called the meeting to order at 7:00 p.m.

Present: President Rayment; Trustees: Hellmann, Bohn, Roff, Jensen, Rockow, Mausolf. Also present: Public Works Riebe; Clerk-Treasurer Story; Chief of Police Al Gabe; and three citizens.

Approve Minutes: Motion: Hellmann/Roff to approve the minutes of the June 12, 2018 Regular Board Meeting. All aye. None opposed. Carried.

Approve Agenda: Motion: Jensen/Roff to approve the agenda of the July 10, 2018 Regular Board Meeting. All aye. None opposed. Carried.

Public Comments: 1) Chief Gabe suggested the board begin the meeting with the Pledge of Allegiance before meetings. The board agreed and implemented the Pledge of Allegiance at each meeting from hereon. **2)** Trustee Bohn, presenting as a citizen and President of the Almena Commercial Club, informed the board that a citizen would like to donate a bench in memorial of a family member at Shadyside Park. More information is to come. Bohn also requested volunteers needed for the Almena Fun Days event August 3-4. Bohn presented that the softball tournament would like to donate towards Shadyside Park for possibly a new scoreboard in memory of Logan Paulson. More information to come.

Police Report, Chief of Police Al Gabe: General Report: 1) Chief Gabe wanted to thank the Commercial Club for the donation to the K-9 unit. **2)** Turtle Lake's National Night Out is August 7th at Turtle Lake Park to get to know your local law enforcement. **3)** General report of activities was discussed.

Public Works Report, Jason Riebe: General Report.

- 1)** DOT called. The No Engine Braking signs and No Parking signs on US Highway 8 cannot be posted without a permit from the DOT. The board directed the signs taken down and leave down at this time. If it becomes an issue the permit process will be reviewed.
- 2)** Three estimates were reviewed for a new snowplow. The current snowplow needs replaced. Estimates were: Monroe 12-ft \$7,912, Monroe 14-ft \$8,090, and John Deere 12-ft \$10,275 all one-way plows. There is a \$175 delivery charge as well.
- 3)** The water pipe has been resolved at 115 Soo Ave E but a survey marker was removed unintentionally while digging.

- 4)** The water line at Shadyside Park was stubbed off.
- 5)** The board directed Jason to obtain black dirt bids for the park cleanup/finishing process.
- 6)** The renewal of the 5-year sewer permit needs in prior to 180 days and the engineer will need to be called.
- 7)** The 4th year phosphorous report was submitted to the DNR by SEH and was forwarded to the board members. The next report will be June 30, 2019 plans and specs in line.

Clerk-Treasurer Report, Ardith Story: General Report.

- 1)** Approve bills as submitted Check #50240-50310 totaling \$70,950.41 thru June 30, 2018. Motion: Hellmann/Jensen for approval of bills as submitted. Carried.
- 2)** Village correspondence was reviewed.
- 3)** Building permits issued and denied permits reviewed.
- 4)** Website analytics reviewed.

Unfinished Business: 1) No unfinished business.

New Business:

- i. Consider/Act on Snowplow for Public Works: Motion: Hellmann/Bohn to purchase a new snowplow, Monroe 14-ft for \$8,090.00 and a \$175.00 delivery fee. All aye. Carried.
- ii. Consider/Act on Survey Marker at Parcel #101-1069-12-000 SW Corner Pin: Motion: Mausolf/Hellmann to reset the survey marker at 115 Soo Ave E by Shilts Surveying for \$500.00. All aye. Carried.
- iii. Consider/Act on Building Permit Denials. Discussion on Building Permit Application for a cargo container "shed" at 214 Soo Ave W. Building Inspector to follow through with denial and removal. Motion: Jensen/Roff for 615 Clinton St agreement to allow one new shed as long as two existing sheds are torn down. All aye. Carried.
- iv. Modification of Ordinance 2018-6. Motion: Roff/Jensen to include County Highway P into Ordinance 2018-6 Traffic Code: LSV-ATV-UTV Regulation. All aye. Carried.
- v. Motion: Bohn/Hellmann to approve Resolution 2018-9. All aye. Carried.
- vi. Motion: Bohn/Hellmann to approve Resolution 2018-10. All aye. Carried.
- vii. Operator License Fee and Length of Validity needed clarified for the clerk as there were

- inconsistencies. It was moved for license fees to remain at \$10.00 and to require operator licenses reviewed on an annual basis. The ordinance will be updated and the clerk will present the updated ordinance at the next meeting. Tabled.
- viii. Posting of Notices. Motion: Rockow/Bohn to approve the amendment of Ordinance 2.13(2) The Governing Body: Posting for all notices to be posted to the village website at www.villageofalmena.com and one public place at the Village Hall, 131 Soo Ave E in compliance with Wis. Stats. All aye. Carried.
 - ix. Workhorse Invoice. Motion: Roff/Mausolf to pay Workhorse Invoice #3399 in the amount of \$490.07 for software support services. All aye. Carried.
 - x. Ordinance 2006-1 Public Nuisances-Regulation of Firewood Piles was discussed. In particular, the four-foot height restriction. The board feels its for a safety hazard and to keep the ordinance in place. No action.
 - xi. Ordinance 2003-3 Animal Control and Ordinance 2018-7 Animal Control and Licensing was discussed at length. Modifications will be made to the drafted Ordinance 2018-7 and the clerk will resubmit to the board at the next meeting. Tabled.
 - xii. DOT Regulations were discussed. Currently the village is not in compliance with the federal requirements. Motion: Hellmann/Rockow for the Clerk-Treasurer to go with Ascension to comply with DOT regulations, if Barron County cannot assist the village. All aye. Carried.
 - xiii. Placement of banners/flags at Shadyside Park. The village president is requesting the board to consider the banners/flags to be moved to the park along Park Ave. The board directed Jason to receive bids and present at the next meeting. Tabled.
 - xiv. Shared Costing for Municipality Annual Cleanup Day. A lengthy discussion regarding the Barron County's shared waste program. Motion: Hellmann/Roff for the village to participate in the shared cost program. All aye. Carried.
 - xv. Mosaic Tower Light was discussed. The tower is 190-ft and FAA require towers 200-ft and more to be equipped with lighting. The tower is currently in compliance. A lighting harness would be \$10,000 approximately and Mosaic does not want to install a light. No action.
 - xvi. Cable TV Franchise Agreement. No signed agreement is currently in place. The board

- directed the Clerk-Treasurer to reach out to other companies and report back to the board.
- xvii. Emergency Operations Plan (EOP) for Barron County was reviewed. Motion: Bohn/Hellmann to approve the 2018 EOP. All board members signed the annual EOP. The Clerk-Treasurer will forward to Barron County. All aye. Carried.
 - xviii. Landlord's Legislation Act 317. Recent legislative changes have impacted on rental inspections. The current ordinance is out dated. After discussion the board moved for the Clerk-Treasurer to update the ordinance to be compliant with statutes including that annual rental inspections are discontinued but are subject to inspections after complaints by tenants are received. The new ordinance shall include the village president has the authority to oversee and/or authorize inspections. The ordinance will be drafted and presented to the board next meeting. Tabled.
 - xix. Ordinance book update. After discussion and review of quotes obtained by the Clerk-Treasurer to update the ordinances to meet statute requirements and WI Administrative Codes the board moved to have a presentation by General Code at next meeting. Tabled.
 - xx. Ordinance 2008-2 Pre-Fabricated, Modular, and Double-Wide and Ordinance 2007-1 Mobile Homes. After discussion, it was decided that these ordinances can be updated with whom the board elects to update the ordinances. The Clerk-Treasurer informed the board that she needed approval of a mobile home waiting for inspector approval. Motion: Bohn/Hellmann to approve a 1999 16x80 Dutch Champion valued at \$35,900 into the Almena Mobile Home Park. All aye. Carried.
 - xxi. President Rayment included a topic that was not noted on the agenda as proclaimed by the Clerk-Treasurer: Synergy Coop contacted President Rayment. Synergy wants to hold off removing the debris of the foundation after tearing down the feed mill until they have further funding. Motion: Bohn/Jensen for Synergy Coop to remove all of the foundation at the same time the feed mill is torn down. All aye. Carried. This topic will be placed on the August agenda.

Adjourn: No further business came before the Board. Motion: Bohn/Hellmann to adjourn. All aye. Carried.

Ardith Story,
Village Clerk-Treasurer