

**Board of Review Minutes**  
**April 29, 2019 3:30pm – 5:30pm**

The 2019 meeting of the Almena Board of Review was called to order at 3:30 P.M. by appointed Village Clerk/Treasurer, Kim Bauer.

Upon roll call vote, the following were present: Kim Bauer, Joyce Jensen, Greg Rayment and Kathleen Rockow. Also in attendance was Village Assessor, Owen Assessing, LLC, represented by Kelly Owen.

Motion made by Rockow, seconded by Bauer, voted passed, to nominate and appoint Greg Rayment, Village President as Chairman of the 2019 BOR.

Roll call vote in favor of the motion: Bauer, Jensen, Rockow

Opposed to the motion: None

Motion carried.

The Clerk noted that Open Book notice was noticed in the Barron News-Shield on March 20, 2019, and posted in four public places, to-wit: March 20, 2019 at Village Hall, Almena Holiday store, Village website, Village Facebook page.

The Clerk noted that this Board of Review meeting was noticed in the Barron News-Shield on April 3, 2019, and posted in four public places, to-wit: April 3, 2019 at Village Hall, Almena Holiday store, Village website, Village Facebook page.

It was also verified that the Board of Review member Training Affidavit, DOR form #PA-107 was filed with the Department of Revenue, Bureau of Assessment Practices on April 29, 2019, for BOR member Jensen, (term expiration of 5/4/2019).

The Clerk further noted that she received the assessment roll on April 17, 2019 and had found no obvious errors or double assessments therein. She also noted that she knew of no omitted assessments to be added to the roll.

The Clerk further stated that the roll was open for inspection April 17, 2019 between 3:30 and 5:30 P.M. and that the assessor, Kelly Owen, was present at Open Book for those two hours.

The Assessor confirmed that the booklets "Guide for Property Owners" and "Property Assessment Appeal Guide" were available to the public during the Open Book meeting.

The Clerk further stated that the assessor had signed the affidavit in the roll and that the assessor had mailed notices of changed assessments at least 15 days prior to April 17, 2019, to-wit: on March 18, 2019.

The Assessor, Kelly Owen, advised that the level of assessment for this year is 94.8%

No Formal Notices of Intent to File Objections or Objection Forms were filed with the Clerk.

At 5:30 P.M. motion made by Rockow, seconded by Jensen to adjourn the 2019 BOR noting that no formal objections were filed with the Clerk.

Roll call vote in favor of the motion: Bauer, Jensen, Rayment, Rockow

Opposed to the motion: None

Motion carried.

2019 Board of Review for Village of Almena was adjourned.

Kim Bauer

Clerk/Treasurer