

**Board of Review Minutes**  
**April 27 2019 5:00pm – 7:00pm**

The 2020 meeting of the Almena Board of Review (BOR) was called to order at 5:02 P.M.

Upon roll call vote, the following were present: Kim Bauer, Joyce Jensen, Brian Hellmann, Greg Rayment and Village Assessor, Owen Assessing, LLC, represented by Kelly Owen.

Motion to nominate and appoint Greg Rayment as Chairman of the 2020 BOR: Bauer; Second, Hellmann. All in favor, none opposed. Motion carried.

Chairman Rayment let the record show that the Clerk/Treasurer is appointed and therefore a fully qualified member of the BOR

Training Affidavit, DOR form #PA-107 was filed with the Department of Revenue, Bureau of Assessment Practices on April 21, 2020, for BOR member Jensen and Bauer (term expiration 4/21/2022).

The Open Book meeting was noticed in the Barron News-Shield and posted in public places, to-wit: at Village Hall and Village website.

The Board of Review meeting was noticed in the Barron News-Shield and posted in public places, to-wit: on April 10<sup>th</sup> at Village Hall and Village website.

The assessment roll was received by the Clerk/Treasurer on April 2, 2020. Upon review, no obvious errors or double assessments appeared therein. It was also noted there were no omitted assessments to be added to the roll.

The Assessment roll was open for inspection April 6, 2020 between 5:00 and 7:00 P.M. and Village Assessor, Kelly Owen, was present at Open Book for those two hours.

The Assessor confirmed that the booklets "Guide for Property Owners" and "Property Assessment Appeal Guide" were available to the public during the Open Book meeting April 6, 2020.

Bauer confirmed that Village Assessor had signed the affidavit in the roll and mailed notices of changed assessments on March 16, 2020.

The Village Assessor advised that the level of assessment for 2020 is 94%

Clerk confirmed that the Village has a confidentiality Ordinance #2013-2 effective June 11, 2013.

No Formal Notices of Intent to File Objections or Objection Forms were filed with the Clerk.

At 7:02 P.M. Chairman Rayment stated, having had no objectors; the Board of Review is now closed

Kim Bauer  
Clerk/Treasurer