

Regular Village Board Meeting - Minutes
Village of Almena
January 12, 2021 • 7:00 PM

President Rayment called the meeting to order at 7:00 PM

Present: President Rayment; Trustees: Hellmann, Jensen, Pichelman, Rockow, Roff, Stefczak. Also present: Chief of Police Gabe, Public Works Director Becker, Clerk/Treasurer Bauer, SEH representative Katie Jo Jerzak, and 2 guests

Approve Minutes: Motion to approve the minutes of the December 8, 2020 Regular Board Meeting: Jensen, Second: Stefczak, all in favor. **Motion carried.**

Public Comments: **1)** Complaint from resident in regards to snow removal, Public Works Director to address

Police Report: Chief Gabe reported very busy month; report of missing woman and child ended with both being found safe; officers arrested a man for sexual assault of a child, investigation is ongoing; new residents in Almena with very large family (11 children) – officers aided family through ‘Shop with a Cop’ program and Christmas dinner; tractor roll-over on Alma St by 15th Ave and resulting complaint of fuel & oil spill; accident report of a fire hydrant that was backed over in the Village

Public Works Report: **1)** Plow for Public Works pickup is in transit and should be installed soon **2)** Water wells have been tested for Manganese levels **3)** Ordered parts to repair the fire hydrant that was damaged **4)** Completed year-end paperwork for Auditors **5)** Annual well inspections have been completed **6)** Frost level is not too deep yet so no need to start running water **7)** Well house door is rusted through – Replacement quote \$1,491. Motion to proceed with the purchase/installment of a new metal door for the Portland Ave wellhouse: Jensen, Second: Stefczak, all in favor. **Motion carried.**

Clerk/Treasurer Report: **1)** Approve claims dated December 8, 2020 – January 11, 2021; Check #1389 thru #1439 as presented and summarized. Motion to approve claims as submitted: Hellmann, Second: Pichelman, all in favor. **Motion carried.** **2)** Very busy with Real Estate tax collections **3)** Online bill pay through Point and Pay is set up for Water/Sewer bills **4)** Annual audit by CliftonLarsonAllen has started with auditors on-site all week **5)** Caucus was conducted prior to Board Meeting. Spring Election will be held on April 6, 2021.

Unfinished Business: **1)** Katie Jo Jerzak with SEH provided a project status update. The substantial completion walk through was conducted. This starts the 1-year contractor warranty. The ponds are finally full and will start releasing in the Hay river today. Back-up generator start-up scheduled for January 19th. Next is the startup of the SCADA and UV system. They will finish up computer installation at the shop next week. There will be a contractor credit of \$5,000 for guide rail system that was not installed. **2)** Opened 3 bid proposals for the purchase of a new payload for the Village of Almena. Bids received are as follows: Miller-Bradford & Risberg – Case model 721G \$133,206; McCoy Construction & Forestry - John Deere 624P \$129,670; Fabick Cat – Caterpillar 938M \$140,044.35. All have various specifications, warranties and trade-in values. Motion to allow perusal and comparisons to be conducted by Village President Rayment and Public Works Director Becker for purchase recommendation as the lowest bid may not meet all the needs of the Village: Rockow, Second: Hellmann, All in favor. **Motion carried.**

New Business: **1)** Consideration of RJ Jurowski Contractor’s Application for payment for wastewater treatment plant construction activities in December 2020. Draw request totals \$264,372.29. Motion to approve Contractor’s Application for payment: Hellmann; Second: Pichelman; All in favor. **Motion carried.**

Adjourn: No further business. Motion to adjourn: Hellmann, Second: Stefczak, all in favor. **Motion carried.**