

Regular Village Board Meeting - Minutes
Village of Almena
November 10, 2020 • 7:00 PM

President Pro-Tem Hellmann called the meeting to order at 7:00 PM

Present: President Pro-Tem Hellmann; Trustees: Jensen, Pichelman, Rockow, Roff, Stefczak. Also present: Chief of Police Gabe, Public Works Director Becker, Clerk/Treasurer Bauer, SEH representatives Mike VanGilder & Katie Jo Jerzak, and 2 citizens

Approve Minutes: Motion to approve the minutes of the October 13, 2020 Regular Board Meeting: Jensen, Second: Pichelman, all in favor. **Motion carried.**

Public Comments: Resident request to have Village offer snow removal services. The Village will not do this but Clerk to have contacts that residents can call for snow removal services.

Police Report: Chief Gabe reported quiet prior month; called to help with suicidal subjects; several calls for a welfare check on a juvenile – working with human services to resolve; officers to follow up on complaint of unlicensed vehicle sitting in the church parking lot

Public Works Report: **1)** Parks have been winterized **2)** Hydrants have been flushed. A few complaints had been received about dirty water. **3)** Removed materials from the old WWTP building prior to razing

Clerk/Treasurer Report: **1)** Approve claims dated October 13, 2020 – November 9, 2020; Check #1280 thru #1340 as presented and summarized. Motion to approve claims as submitted: Jensen, Second: Stefczak, all in favor. **Motion carried.** **2)** Budget Summary will be published November 11th with public budget hearing scheduled for Tuesday December 1st @ 6pm **3)** General Election went very well with no issues. Village had 339 voters of which 84 were absentee ballots **4)** 75 responses from Water/Sewer billing survey regarding monthly billing and online bill payment. Clerk will determine how much time/cost to proceed **5)** Tax levies received from county and school districts. Mill rate worksheet provided but not final yet.

Unfinished Business: **1)** Consideration of resident request to exceed 2-pet limit with 3 dogs. Pet owners were available to answer the Board's questions. No complaints have been received at the Clerk's office. A fence was installed on the property and the dogs are properly vaccinated and licensed. Motion to approve request to exceed 2-pet limit: Jensen; Second: Stefczak; 5 yeas and 1 nay. **Motion carried.** **2)** Katie Jo Jerzak with SEH provided a project status update as she will be contact point going forward. She was on-site for Lagoon aeration start-up and blower start-up; both went very well. Change orders for plug valve and re-connection fee for overflow tank will be ready for approval at December board meeting. Well driller asking for another change order for additional costs due to soil conditions. Katie Jo to follow up with well driller on Village's behalf.

New Business: **1)** Consideration of RJ Jurowski Contractor's Application for payment for wastewater treatment plant construction activities in October 2020. Draw request totals \$359,951.20. Motion to approve Contractor's Application for payment: Pichelman; Second: Roff; All in favor. **Motion carried.** **2)** WWTP change orders discussed. Pending change orders for effluent line valve are not ready for approval yet. **3)** Consideration of Resolution 2020-9 Five-Year Infrastructure Plan. Motion to approve Resolution 2020-9: Jensen; Second: Rockow; All in favor. **Motion carried.** **4)** Consideration of Operators License Applications received for Almena Meat Co. No concerns noted. Motion to approve Operators License applications: Pichelman; Second: Stefczak; All in favor. **Motion carried.** **5)** Discussed the addition of a new payloader to 2021 budget utilizing Machinery & Equipment assigned funds. Motion to seek bids for a new loader: Stefczak; Second: Pichelman; All in favor. **Motion carried.** Discussed purchase of plow blade for Public Works truck in 2020, quote \$8,000. Motion to approve purchase of blade for PW pickup truck: Rockow; Second: Jensen; All in favor. **Motion carried.** **6)** Discussed request to add parking spots to Apartment building at 402 Garfield St S. Parking all the way to the corner blocks view at the crossroad. Suggestion to change parking to angle-in will be revisited in spring.

Adjourn: No further business. Motion to adjourn: Jensen, Second: Roff, all in favor. **Motion carried.**