

Regular Village Board Meeting - Minutes
Village of Almena
December 10, 2019 • 7:00 PM

President Rayment called the meeting to order at 7:00 PM

Present: President Rayment; Trustees: Hellmann, Bohn, Roff, Jensen, Rockow, Mausolf. Also present: TL Police Department, Public Works Director Becker, Clerk/Treasurer Bauer, Republic Services Jon Schneider & Jim Wallin, Ehlers, Inc Sean Lentz & Joshua Low, SEH Mike Van Gilder and seven citizens.

Approve Minutes: Motion to approve the minutes of the November 12, 2019 Regular Board Meeting: Jensen, Second: Rockow, all in favor. Motion carried.

Public Comments: Clerk reported a handful of calls regarding snow removal and winter parking ordinance.

Police Report: General report of activities was reviewed. Starting to cite for winter parking violations. No major incidents in Almena in the past month.

Public Works Report: **1)** Snow removal and sanding have been ongoing. **2)** Passed Groundwater Supply & Distribution exam so will move on to Wastewater Operator classes with exam in May. **3)** Shop computer needs to be upgraded from Windows 7 to Windows 10.

Clerk/Treasurer Report: **1)** Approve claims dated November/December 2019 as submitted Check #51142 thru #51190. Motion to approve claims as submitted: Hellmann, Second: Roff, all in favor. Motion carried. **2)** One building permit issued in November to Verizon Wireless for collocating on the Mosaic cell tower. **3)** Real Estate bills are complete with a mailing deadline of Monday December 16th. Provided the final 2019 mill rate worksheet with Total Tax Roll of \$563,998.84. **4)** Provided copy of claim settlement for claim involving damage from a back-up of sewer water. **5)** Provided copy of 2020 Insurance Policy declaration. Clerk will follow up on property valuation questions that came up during review. **6)** WI Election Grant for IT Support and Security Training has been received in the amount of \$600

Unfinished Business: **1)** Republic Services. Representatives were on hand to answer any contract questions and communicate transition plan. Plan is to provide residents with mid-size (65 Gallon) garbage container. Bins can be switched out for smaller or larger sizes within first 2 months at no charge. Clerk needs to provide an address listing for delivery of carts. Clerk will send out a newsletter to residents notifying them of change in garbage pick-up service. Motion to sign Republic Services contract: Hellmann, Second: Rockow, all in favor. Motion carried. **2)** FEMA grant application update: FEMA site visit was on 11/25/19 to review the trailer and debris pile. Approval to move forward with purchasing a replacement trailer. Received DNR approval to burn the debris pile **3)** Wastewater Treatment Plant project update: Clean Water Fund principal forgiveness (grant) was announced. Village of Almena will receive \$787,017 grant with the balance CWF Loan charged an interest rate of .99%. Project is expected to be put out for bid in January 2020. **4)** Post Office building project is proceeding with estimated completion mid-February. Board provided a summary of expenses to date.

New Business: **1)** Reviewed list of proposed Election Poll Workers for 2-year term 2020/21. Motion to approve all 9 nominees as Election Poll Workers for the 2020/21 term: Hellmann; Second: Bohn, All in favor. Motion carried. **2)** Village Caucus is scheduled for January 14, 2020 at 6:00pm. Mausolf has submitted a Notification of Non-Candidacy. **3)** Consideration/Action on \$1,000,000 General Obligation Promissory Note proposals to bridge the gap until Clean Water Fund loan closes in mid - 2020. Village Financial Advisor, Sean Lentz with Ehlers, provided a summary of the interim financing proposals received from the four banks participating in the Request for Proposal. Lowest overall cost was proposal by Dairy State Bank. Motion to accept the bid from Dairy State Bank with 2.51% interest and 12 draws: Jensen, Second: Hellmann, all in favor. Motion carried. **4)** Certified Operator in Charge is needed until Wayne is full certified. Motion to contract with Jason Riebe – former Director of Public Works: Mausolf, Second: Hellmann, all in favor. Motion carried.

Adjourn: No further business. Motion to adjourn: Jensen, Second: Bohn, all in favor. Motion carried.