

Regular Village Board Meeting - Minutes
Village of Almena
February 11, 2020 • 7:00 PM

President Rayment called the meeting to order at 7:00 PM

Present: President Rayment; Trustees: Bohn, Mausolf, Hellmann, Roff, Rockow, Jensen. Also present: Chief of Police Gabe, Public Works Director Becker, Clerk/Treasurer Bauer, and two citizens.

Approve Minutes: Motion to approve the minutes of the January 14, 2020 Regular Board Meeting: Jensen, Second: Bohn, all in favor. Motion carried.

Public Comments: Thank you to Wayne Becker for coming in on Sunday to clear slush off streets

Police Report: Chief Gabe reported a problem residence on Soo Ave that had been visited seven times in the past month in addition to visits by County; Gabe will have an officer follow up on a complaint of non-registered vehicles

Public Works Report: **1)** Wastewater certification classes first 2 weeks in April with testing in May **2)** DNR requiring additional water testing

Clerk/Treasurer Report: **1)** Approve claims dated January 2020/February 2020 as submitted Check #51250 thru #51295 as summarized. Motion to approve claims as submitted: Hellmann, Second: Roff, all in favor. Motion carried. **2)** Special Election Primary is February 18, 2020. Training has been conducted and election equipment tested. **3)** Registered for Election Security Training and Board of Review (BOR) training to be conducted at Town District Meeting in Cumberland on March 28th. Trustee Jensen will attend for BOR training **4)** Open Book meeting with Assessor is April 6th from 5-7PM. Board of Review meeting is April 27th from 5-7PM **5)** Two Operators License applications submitted for approval **6)** General Code will have Village Ordinances ready for review in April

Unfinished Business: **1)** Republic Services transition complete. Clerk to continue to remind residents to remove container from curbside after garbage pickup. Violators will be contacted **2)** FEMA grant application update: time extension granted until 8/27/20 to burn the debris pile; Memorandum of Understanding between Village and Fire Department approved to proceed; Total Expenses submitted for FEMA grant \$24,285 **3)** Wastewater Treatment Plant project update: Bid opening scheduled for February 19th @ 1PM at the Village Hall. Propane tanks needed for emergency generators will be purchased, not rented. **4)** Post Office building project update: Lease start date February 1, 2020. Monthly payments to start at the end of February. Berghammer was contracted by the USPS to complete the inside of the building. April 2020 is anticipated grand opening.

New Business: **1)** Consideration/Action to approve US Census Bureau Legal Boundary. Map was reviewed and agreed it represented correct boundary. Motion to approve US Census Bureau map: Hellmann; Second: Bohn, All in favor. Motion carried. **2)** Consideration/Action on Feidt/Keene Land Rental agreements. No changes from prior years for Feidt land rental agreement. Dan Keene farms a small strip of the rental property west of the sewer ponds so a Landowners statement was reviewed for the <1-acre strip. Motion to approve both Feidt and Keene Land Rental Agreements: Roff; Second: Rockow, All in favor. Motion carried. **3)** Purchase of a service truck for Village Public Works department was discussed. Decided that a service truck would be the best option. Motion to authorize the Village President to purchase a service vehicle for Village PW Dept: Hellmann; Second: Jensen, All in favor. Motion carried. **4)** Planning for Spring Clean-up Day discussion. Board wishes to explore issuing vouchers to be used at Barron County Waste to Energy facility instead of staffing and planning for a one-day event. Trustee Bohn to gather more information from other municipalities that have used vouchers to manage clean-up days. Another recommendation is to have a 'white-goods' day for appliances only. **5)** Consideration of the proposal from Dairy State Bank in regards to a General Fund checking account. Pros and cons were discussed. Motion to approve moving General Fund banking services from US Bank to Dairy State Bank: Bohn; Second: Hellmann, All in favor. Motion carried. **6)** Village accounting services for 2020 were discussed. Decision to move bookkeeping functions in-house or continue to outsource tabled until March Board meeting.

Adjourn: No further business. Motion to adjourn: Bohn, Second: Hellmann, all in favor. Motion carried.