

**Regular Village Board Meeting - Minutes**  
**Village of Almena**  
**March 10, 2020 • 7:00 PM**

President Pro-Tempore Hellmann called the meeting to order at 7:00 PM

**Present:** President Pro-Tempore Hellmann; Trustees: Bohn, Mausolf, Roff, Rockow, Jensen. Also present: Chief of Police Gabe, Public Works Director Becker, Clerk/Treasurer Bauer, SEH representatives Jerry Doroitt and Mike VanGilder and five citizens.

**Approve Minutes:** Motion to approve the minutes of the February 11, 2020 Regular Board Meeting: Jensen, Second: Rockow, all in favor. Motion carried.

**Public Comments:** Contacted by residents concerning non-registered vehicles, communicated with TLPD. Clerk shared the various communique in regards to COVID-19 and steps to protect community.

**Police Report:** Chief Gabe reported that follow up on complaint of non-registered vehicles was conducted and citations issued. Officers will be issuing warnings/citations for non-registered vehicles in Spring as usual. Issues at the trailer park this past month with several call outs. Call to laundromat for report of stolen clothes.

**Public Works Report:** **1)** Sewer pump maintenance is needed at all of the lift stations – to be completed every 3-4 years. DPW to ask for quotes. **2)** Fire Chief and DPW checked brush pile. It's too full of snow & ice to schedule burning at this time. **3)** Town of Clinton contacted us in regards to using some of their land when clay/sludge removed from the Village's lagoons. Per SEH, Contractor (or sub) managing that part of the project will handle any questions.

**Clerk/Treasurer Report:** **1)** Approve claims dated February 2020/March 2020; Check #51296 thru #51349 as presented and summarized. Motion to approve claims as submitted: Mausolf, Second: Jensen, all in favor. **Motion carried.** **2)** February 18<sup>th</sup> Special Election Primary voter turnout higher than expected at 67 residents. Spring General election/Presidential Primary is April 7<sup>th</sup> **3)** Reminder that Election Security Training and Board of Review (BOR) training is on March 28<sup>th</sup>. **4)** Open Book meeting is April 6<sup>th</sup> from 5-7PM. Board of Review meeting is April 27<sup>th</sup> from 5-7PM **5)** Fire Board Meeting scheduled for April 13<sup>th</sup> at 7:30pm

**Unfinished Business:** **1)** Consideration of bids received on Wednesday February 19<sup>th</sup> for Wastewater Treatment Plant upgrade project. Four bids were received ranging from \$2,660,000 to \$2,825,000. SEH Jerry Doroitt explained that bids were higher than original estimate of \$2.1 million due to change to add fine screen at the main lift station. SEH contends that even at the higher cost, Village of Almena's user rate is still in line with similar size treatment plants/lagoons. RJ Jurowski Construction of Whitehall, WI was low bid at \$2,660,000. Motion to award WWTP upgrade project to low bidder RJ Jurowski: Mausolf, Second: Jensen, all in favor. **Motion carried.** **2)** Planning for Spring Clean-up Day discussion. Board discussed issuing vouchers to be used at Barron County Waste to Energy facility instead of staffing and planning for a one-day event. Clerk to obtain quote from Republic Services and compare costs of both options. Tabled. **3)** Discussed engaging accounting services for 2020. Motion to continue with Guinn, Vinopal & Zahradka for accounting services in 2020: Roff, Second: Mausolf, all in favor. **Motion carried.**

**New Business:** **1)** Consideration of request to change address of Almena Town Hall from 205 Soo Ave W to 211 Soo Ave W. Town Clerk commented that all correspondence and documents have 211 Soo Ave W address but in County and Village records it is 205 Soo Ave W. Map was reviewed. Motion was made to change address of Almena Town Hall to 211 Soo Ave W: Mausolf, Second: Rockow, All in favor. **Motion carried.** **2)** Consideration of request to split parcel 101-8042-89-001 in SW corner of the Village. Surveyor provided map of the proposed split for review. Motion to approve parcel 101-8042-89-001 split per certified survey map: Jensen; Second: Rockow, All in favor. **Motion carried.** **3)** Reviewed Resolution 2020-3 Sewer Rate Increase effective April 1, 2020. This is the third and final 25% increase that was planned and approved in April 2019. Motion to approve Resolution 2020-3: Mausolf; Second: Roff, All in favor. **Motion carried.** **4)** Closed session business, employee reviews, tabled until next meeting.

**Adjourn:** No further business. Motion to adjourn: Jensen, Second: Rockow, all in favor. **Motion carried.**