

Regular Village Board Meeting - Minutes
Village of Almena
March 12, 2019 • 7:00 PM

President Rayment called the meeting to order at 7:00 p.m.

Present: President Rayment; Trustees: Hellmann, Roff, Jensen, Rockow, Mausolf. Also present: Public Works Director Riebe, Chief of Police Gabe, Clerk/Treasurer Bauer, and three citizens.

Approve Minutes: Motion to approve the minutes of the February 12, 2019 Regular Board Meeting: Hellmann, Second: Roff, all in favor. Motion carried.

Public Comments: **1)** Clerk Treasurer reported a citizen complaint of icy sidewalks & steps on Soo Ave. No Village Board action to be taken at this time. **2)** A citizen interested in purchasing the old Post Office building for a garage, inquired if there were any zoning issues. Area is zoned C-1, Central Business District

Police Report - Chief of Police Al Gabe: General report of activities: domestic calls to Almena trailer court; 3rd offense OWI arrest and vehicles in ditches

Public Works Report: General Report: **1)** Issues with frozen pipes in the last few days so may consider a village wide run water order. **2)** Spring Clean-Up day scheduled for May 11th. Quotes for dumpsters have been received from 2 companies, more are being sought prior to finalizing. **3)** Recommended annual sewer televising to be conducted and Board agreed. View approximately 4,000 feet of the 5.2-mile sewer system @ \$.60/foot. **4)** Advised Board that due to amount of snow, it would be difficult to read water meters for Q1 billing so estimates will be used where necessary

Unfinished Business: **1)** Consider/Act on SEH sewer plant proposal and discussion from Public Hearing. Motion to move forward with contracting the engineering firm SEH to move forward with the planning & designing stage of the WWTP upgrade: Hellmann, Second: Mausolf, all in favor. Motion carried.

New Business: **1)** Consider/Act on seeking bids for a basketball court in the park. Budget monies were set aside for Park improvements. Discussion on other options to consider in addition to a basketball court include a volleyball court or splash pad. Quotes will be sought and presented to the Board at the next meeting in addition to a proposed park layout. Clerk/Treasurer to research grant options and report back to the Board. **2)** Clerk/Treasurer advised of upcoming assessment meetings. Open Book meeting and Board of Review meeting will be scheduled in April/May.

Clerk/Treasurer Report: **1)** Approve claims dated February 2019 as submitted Check #50690 thru #50751. Motion to approve claims as submitted: Hellmann, Second: Rockow, all in favor. Motion carried. **2)** Spring election is Tuesday April 2nd. Public testing of electronic voting equipment will be conducted on Monday, March 25th @ 10:00 AM at the Village Hall. **3)** Clerk/Treasurers' Notary commission was approved. Notary services will be available at the Village Hall going forward.

President Comments: President Rayment shared an invitation to Fire District Ball for Board members.

Trustee Comments: Recommendation to send a newsletter to residents with quarterly utility billing to provide information in regards to sewer plant proposal and sewer rates

Adjourn: No further business came before the Board. Motion to adjourn: Mausolf, Second: Hellmann, all in favor. Motion carried.

Kim Bauer
Village Clerk/Treasurer