

Regular Village Board Meeting - Minutes
Village of Almena
April 9, 2019 • 7:00 PM

President Rayment called the meeting to order at 7:00 p.m.

Present: President Rayment; Trustees: Hellmann, Roff, Jensen, Rockow, Mausolf. Also present: Public Works Director Riebe, Chief of Police Gabe, Clerk/Treasurer Bauer, and two citizens.

Approve Minutes: Motion to approve the minutes of the March 12, 2019 Regular Board Meeting: Jensen, Second: Roff, all in favor. Motion carried.

Public Comments: **1)** Clerk-Treasurer reported a citizen inquired about a building permit application from 2018. He will need to get a variance for setback based on proposed building plan.

Police Report - Chief of Police Al Gabe: General report of activities: assisted Human Services twice, three arrests for drugs, a few dog issues with a recommendation to review Village ordinances and fines, house fire on Park Ave was accidental, yards within the Village that need to be cleaned up. Gabe suggested the Village send letters to residents that are deemed non-compliant with Village Ordinance 16-05, Property Maintenance Standards and urge them to participate in Spring Clean-Up day

Public Works Report – DPW Jason Riebe: **1)** Resignation was presented and accepted by the Board. Riebe's last day is April 19th but will continue to conduct water sampling until a new DPW is on-boarded **2)** Spring Clean-Up day scheduled for May 11th. Containers will be available **3)** Proposal for basketball court from Monarch Paving reviewed. Another quote will be requested for 2 layers. Tabled until next Board meeting **4)** Hydrant by Washington/Lulu intersection is leaking between valve and shut-off. A new hydrant has been ordered and will be installed off the right-of-way

Unfinished Business: **1)** Consider/Act on SEH planning & designing contract for the Wastewater Treatment Plant. Clerk reported that contract has not yet been received. Tabled until next Board meeting. **2)** Open Book Meeting is scheduled for April 17th 3:30 – 5:30pm and Board of Review (BOR) meeting is scheduled for April 29th 3:30 – 5:30pm. Rayment and Jensen are both certified for BOR.

New Business: **1)** Consider/Act on Resolution 2019-1; TIF Agreement Release for Cedarcraft Gazebos. Obligations under TIF Agreement dated 8/9/2000 have been satisfied. Motion to approve Resolution 2019-1: Rockow, Second: Hellmann, all in favor. Motion carried. **2)** Consider/Act on timing and percent of sewer rate increases to support required sewer plant upgrades. Clerk/Treasurer provided scenarios from one large increase to five smaller increases. The Village has to meet the target sewer rates by the end of 2020 for compliance with DNR multi-discharger variance (MDV) requirements. Motion to approve three 25% rate increases with first increase effective April 1, 2019: Hellmann, Second: Jensen, All in favor. Motion carried. **3)** Consider/Act in regards to re-surfacing all or part of Garfield Street in 2019. Monarch Paving quotes obtained in August 2018 were reviewed. Discussion in regards to re-surfacing the entire street or just North portion that is in more urgent need. Board requested updated quotes, budget information and LRIP funds available. Discussion tabled until next Board meeting.

Clerk/Treasurer Report: **1)** Approve claims dated March 2019 as submitted Check #50752 thru #50795. Motion to approve claims as submitted: Hellmann, Second: Rockow, all in favor. Motion carried. **2)** April 2nd election results summary provided. Village had 76 voters with no issues to report from election day. **3)** Liquor and Cigarette license renewal applications have been sent out.

President Comments: **1)** Rayment asked for Clerk to review Village ordinances and fines in regards to dogs based on Chief Gabe's report. **2)** In response to a written complaint, the Village will request the Building Inspector to inspect a rental property.

Trustee Comments: No additional comments from Trustees

CLOSED SESSION: Convene into Closed Session pursuant to Wis. Stat. §§ 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: Director of Public Works vacancy and Clerk/Treasurer wage. Motion: Jensen/Roff to adjourn into CLOSED SESSION. Roll call: President Rayment; Trustees: Hellmann, Roff, Jensen, Rockow, Mausolf. Closed session Motion made by Mausolf seconded by Jensen, all members voting aye, motion carried to reconvene into open session.

As per discussion in Closed Session, Motion: Jensen, Second: Mausolf, Clerk/Treasurer to receive wage increase effective immediately, all members voting aye, motion carried. DPW vacancy to be advertised in local papers and website. In addition, Board will explore shared service agreement with neighboring communities

Adjourn: No further business came before the Board. Motion to adjourn: Hellmann, Second: Roff, all in favor. Motion carried.

Kim Bauer
Village Clerk/Treasurer