

Regular Village Board Meeting - Minutes
Village of Almena
May 12, 2020 • 7:00 PM

President Rayment called the meeting to order at 7:00 PM

Present: President Rayment; Trustees: Hellmann, Roff, Rockow, Jensen, Pichelman. Also present: Public Works Director Becker, Clerk/Treasurer Bauer, and two citizens.

Approve Minutes: Motion to approve the minutes of the March 10, 2020 Regular Board Meeting: Hellmann, Second: Jensen, all in favor. **Motion carried.**

Public Comments: Positive comments regarding Clean-Up Day vouchers; Inquiries as to timing of hydrant flushing

Police Report: Chief Gabe was unable to join the meeting. Board reviewed the Turtle Lake PD summary reports. No major issues to discuss at this time. Letters to be sent in regards to yard clean-up and junk cars.

Public Works Report: **1)** Discussed quote for sewer pump maintenance at all five lift stations to be completed every 3-4 years. Motion to approve the quote and move forward with Energenecs for lift station maintenance: Hellmann, Second: Roff, All in favor. **Motion carried.** **2)** Fire Chief and DPW will schedule the brush pile burn when County burn ban is lifted. **3)** Street sweeper has been repaired so will begin sweeping streets next week followed by hydrant flushing.

Clerk/Treasurer Report: **1)** Approve claims dated March 11, 2020 – May 11, 2020; Check #51350 thru #51372, check #1001 thru #1057; as presented and summarized. Motion to approve claims as submitted: Rockow, Second: Jensen, all in favor. **Motion carried.** **2)** Reviewed Spring General Election results. **3)** 2019 Financials are complete. Summary provided for review. **4)** TIF #2 closing audit is also complete. Excess tax revenues from TIF #2 will be distributed to the taxing authorities as summarized. **5)** Discussed zoning ordinances in regards to fences. Will be addressed during ordinance review **6)** \$25 Clean-up Day vouchers were sent to residents to be used at the Barron County Waste & Recycling center during the month of May. **7)** Barron School district community focus group looking for a volunteer to represent Almena.

Unfinished Business: **1)** LRIP project update: Alma St N re-paving bid opening is Wednesday May 13th @ 11AM. **2)** Post Office construction update: USPS has awarded contract to Berghammer Builders to complete the interior of the building with 6-8 weeks for completion. Quote for landscaping services reviewed. Motion to approve landscaping scope and cost: Hellmann; Second: Rockow; All in favor. **Motion carried.** **3)** General Code has finished the legal and organizational analysis of Village ordinances and provided recommendations for the Board. A special meeting to review will be scheduled for June 10th at 1PM. **4)** Wastewater Treatment Plant project update: Pre-construction meeting held April 8th with on-site work starting early May. First change order request received due to issues draining the first lagoon.

New Business: **1)** Board did not receive well drilling proposals for consideration. Tabled. **2)** Consideration of Change Order #1 for WWTP project to hire a team of divers to enable the draining the lagoon. Motion to approve Change Order #1-Diving Services: Jensen; Second: Hellmann; All in favor. **Motion carried.** **3)** Reviewed DNR Sanitary Survey Report of Almena water system. A corrective action plan for the deficiencies noted will need to be submitted to DNR by June 6th. **4)** Discussed Heller property as it currently has a private well and property is/will be for sale. Village would incur costs to dig up street and install a water main as curb stop cannot be located. No action at this time. **5)** Reviewed Village Liquor License renewal fees. Motion to reduce the 2020/2021 Class "B" and "Class B" liquor licenses by 25% due to the economic impact of Stay-At-Home orders on Village taverns: Hellmann; Second: Pichelman; All in favor. **Motion carried.** **6)** Considered Temporary Class "B" beer and "Class B" liquor license extension requests for Roxie's Bar & Grill. Motion to approve extension request: Hellmann; Second: Pichelman. All in favor. **Motion carried.** **7)** Discussed disposal of old Public Works vehicle and aluminum can trailer. No issues in selling as is. **8)** Considered Resolution 2020-4 Waiver of Property tax interest and penalties. Motion to approve Resolution 2020-4: Hellmann; Second: Roff, All in favor. **Motion carried.** **9)** Considered election worker rates in light of COVID-19. No adjustments at this time.

CLOSED SESSION: Convene into Closed Session pursuant to Wis. Stat. §§ 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: Employee performance and wage review. Motion: Roff/Hellmann to adjourn into CLOSED SESSION. Roll call: President Rayment; Trustees: Hellmann, Pichelman, Roff, Jensen, Rockow. Closed session Motion made by Hellmann seconded by Pichelman, all members voting aye, motion carried to reconvene into open session.

Adjourn: No further business. Motion to adjourn: Rockow, Second: Roff, all in favor. **Motion carried.**