

Regular Village Board Meeting - Minutes
Village of Almena
June 11, 2019 • 7:00 PM

President Rayment called the meeting to order at 7:00 p.m.

Present: President Rayment; Trustees: Hellmann, Bohn, Roff, Jensen, Rockow, Mausolf. Also present: Chief of Police Gabe, Public Works Director Becker, Clerk/Treasurer Bauer, SEH representatives Jerry Doriott, Michael Van Gilder, Paulette Hedrington, and three citizens.

Approve Minutes: Motion to approve the minutes of the May 14, 2019 Regular Board Meeting: Jensen, Second: Hellmann, all in favor. Motion carried.

Public Comments: Clerk-Treasurer reported **1)** Complaints have been received in regards to lawn maintenance at a couple of residences. Letters were sent out and all issues corrected. **2)** Quarterly newsletter will be sent with July 1st utility billing. Bohn noted that Community Club may want an Almena Fun Days volunteer request in the newsletter.

SEH Presentation: Paulette Hedrington presented the steps necessary to apply for a DNR Clean Water Fund (CWF) loan to finance the Wastewater Treatment plant project that is underway. Hedrington presented a Professional Services Agreement outlining the services SEH would provide in regards to the CWF application and administration for a total cost of \$21,000. Motion made to accept Professional Services agreement to aid in the application and administration of a CWF loan: Hellmann, Second: Bohn, All in favor. Motion carried. **Jerry Doriott** presented a revised Design & Construction Engineering agreement to the Board. This was a revision of an agreement approved by the Board at the May 14, 2019 board meeting. The project's electrical design scope changed leading to increased electrical design engineering costs of \$14,500. Motion to rescind the SEH Design & Construction Engineering agreement from May 14, 2019: Mausolf, Second: Hellmann, All in favor. Motion carried. Motion to accept revised SEH Design & Construction Engineering agreement dated June 6, 2019: Bohn, Second: Roff, All in favor. Motion carried.

Police Report - Chief of Police Al Gabe: General report of activities: US Bank had a small fire in the drive-up window; Synergy had a minor anhydrous ammonia leak; gas line leak on Cty P closed the area for 1 ½ hours; drug arrests; fourteen junk car notices-all taken care of.

Public Works Report: 1) No major issues to report **2)** Work on Garfield Street is proceeding. County should be putting down black top next week

Clerk/Treasurer Report: 1) Approve claims dated May 2019 as submitted Check #50847 thru #50874. Motion to approve claims as submitted: Jensen, Second: Rockow, all in favor. Motion carried. **2)** Four building permits issued in May, two reviewed by Board previously. **3)** Joint Review Board is scheduled for June 26, 2019 @ 4pm. Brent Bohn was nominated to be the citizen representative on the Board. **4)** 2018 Consumer Confidence Water Report is completed and distributed to residents.

Unfinished Business: 1) Ordinance 12.3(10)c Licenses & Permits, Liquor & Fermented Malt Beverages, Closing Hours. Ordinance revision presented for review. Language conforms with WI Statute Sec 125.32(3). The full ordinance may be viewed at the Clerks office. Motion to accept the revised Ordinance 12.3(10)c with one change to move closing hours for Class "A" Fermented Malt Beverage from 9pm to 12am: Bohn; Second: Jensen, All in favor. Motion carried.

New Business: 1) Resolution 2019-2 CMAR (Compliance Maintenance Annual Resolution) The annual public works report was reviewed. The report will be filed with the Department of Natural Resources. Motion to approve Resolution 2019-2: Rockow; Second: Hellmann, all in favor. Motion carried. **2)** Reviewed the updated Village Emergency Operations Plan. Board Members all signed-off. Clerk will forward to Barron County Sherriff's Dept. **3)** General Code submitted questions and proposal for Ordinance organization. After discussion, it was determined a group of citizens and board members will meet to review recommendations. Meeting scheduled for Tuesday June 25th at 6pm. **4)** Board discussed annual fireworks display at Shadyside Park for July 4th. Clerk noted that Village made a donation in 2018. Motion to donate \$250.00 to

Jackie's Fireworks for Almena July 4th fireworks display: Hellmann; Second: Bohn, all in favor. Motion carried. 5) Annual License Renewals were reviewed. No changes in license fees for Class "A" Beer, "Class A" liquor, Class "B" Beer or "Class B" liquor for the license period of June 30, 2019 through July 1, 2020.

CLASS "A" FERMENTED MALT BEVERAGES & "CLASS A" INTOXICATING LIQUOR:

Synergy Community Cooperative, dba Almena Holiday; Gari Odenbreit, Agent
Motion to approve license: Bohn; Second: Mausolf, All in favor. Motion carried.

Almena Meat Company; Jessica Bohn, Agent
Motion to approve license: Hellmann; Second: Roff, All in favor. Motion carried.

CLASS "B" FERMENTED MALT BEVERAGES & "CLASS B" INTOXICATING LIQUOR:

Cheers Bar; Nancy Bellefeuille, Agent
Motion to approve license: Rockow; Second: Jensen, All in favor. Motion carried.

Roxies, Inc, dba Roxie's Bar & Grill; Roxanne Baker, Agent
Motion to approve license: Bohn; Second: Mausolf, All in favor. Motion carried.

VFW Post 8512, dba Vets Club; Henry Alfieri, Agent
Motion to approve license: Hellmann; Second: Roff, All in favor. Motion carried.

CIGARETTE LICENSE:

Synergy Community Cooperative, dba Almena Holiday
Motion to approve license: Jensen; Second: Hellmann, All in favor. Motion carried.

TEMPORARY EXTENSION REQUEST:

Roxie's Bar & Grill: Lower Turtle Lake Poker Run; July 27, 2019; 3-11pm; sidewalk/street
Motion to approve extension: Jensen; Second: Rockow, All in favor. Motion carried.

Roxie's Bar & Grill: Testicle Festival; September 7, 2019; 11am-2am; sidewalk/street
Motion to approve extension: Bohn; Second: Roff, All in favor. Motion carried.

Roxie's Bar & Grill: ATV Cookout; Saturdays June, July, August; 11am-2am; sidewalk
Motion to approve extension: Bohn; Second: Roff, All in favor. Motion carried.

Almena Vets Club: Beach Party; June 22, 2019; 1-6pm; parking lot
Motion to approve extension: Bohn; Second: Mausolf, All in favor. Motion carried.

OPERATOR LICENSES:

Almena Meat Co (5); Almena Holiday (6); Cheers (2); Vets Club (4) All licenses were reviewed and approved by TLPD.
Motion to approve Operators licenses at large: Jensen; Second: Bohn, All in favor. Motion carried.

Open Sales, Display, & Storage License Permits and Flea Market Permit: annual renewals. Motion to approve applications: Roff; Second: Hellmann, All in favor. Motion carried.

President Comments: No additional comments from President Rayment

Trustee Comments: No additional comments from Trustees

CLOSED SESSION: Convene into Closed Session pursuant to Wis. Stat. §§ 19.85(1)(e) for purposes of deliberation of the purchase of public properties and/or the investment of public funds. Motion to adjourn into CLOSED SESSION: Bohn, Second: Hellmann. Roll call: President Rayment; Trustees: Hellmann, Bohn, Roff, Jensen, Rockow, Mausolf. Closed session Motion made by Hellmann seconded by Jensen, all members voting aye, motion carried to reconvene into open session. As per discussion in Closed Session, Motion: Hellmann, Second: Jensen, Village to pursue bid process for a 30'x30' building to potentially house the US Post Office for the Village of Almena. All members voting aye, motion carried.

Adjourn: No further business came before the Board. Motion to adjourn: Bohn, Second: Hellmann, all in favor. Motion carried.

Kim Bauer – Clerk/Treasurer